SAMPLE CUSTOMS DECLARATION LETTER

[CURRENT DATE]

TO WHOM IT MAY CONCERN

Include description of material, for example, “This shipment contains diagnostic specimens packed in accordance with IATA packing instruction 650” or “This shipment contains non-pathogenic specimens packed in accordance with IATA general packing requirements.”

These samples are to be used for research purposes only. These samples have no commercial value and are not for resale.

For Customs purposes only we place a nominal value of [?]$

Contents:

- Description of specimens:
- Amount per vial:
- Number of vials:
- Origin:
- Country of origin: [COUNTRY NAME]

From:

[Sender]
[Name of Laboratory]
[Address]
[Country]
[Contact Telephone Number]

To:

[Receiver]
[Name of Laboratory]
[Address]
[Country]
[Contact Telephone Number]

Value: [?]$

[Name of Referring Scientist]
[Position within Organization (e.g. Laboratory Manager)]
[Name of Laboratory]